



**Crabtree, Rohrbaugh & Associates - Architects**

250 West Main Street, Suite 200  
Charlottesville, VA 22902  
Virginia • Pennsylvania • Maryland • West Virginia

**ADDENDUM NO. 1**

**April 24, 2024**

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Berkeley County | Health Department Addition and Alterations  
CRA Project No. 3702

TO: All Perspective Bidders and Other Recipients of Contract Drawings and Specifications

This Addendum is hereby made a part of the Contract Document, which will be the basis of the Contract. The Addendum is issued to modify and/or correct the original Contract Documents dated April 15, 2024 (Drawings) and April 5, 2024 (Specifications). Attach this Addendum to your Contract Documents. Receipt of this Addendum must be acknowledged on the Proposal Form. Failure to do so may subject the bidder to disqualification.

**GENERAL**

1. Each Bid must be submitted on the form provided by the Architect/Engineer, and must be accompanied by a bid bond, certified check, or cashier's check equal to five percent of the total price submitted inclusive of add alternates. The Owner also reserves the right to reject any or all Bids for any reason whatsoever.
2. The last day which Contractors can ask questions in writing will be Tuesday, May 7, 2024 at 2:00 PM. Questions will be answered by Addendum only.
3. All bidders are hereby notified that they are responsible to review all parts of this addendum for conditions and requirements that may apply to their individual contracts. All Plan Holders shall review their Bidding Documents against the Table of Contents and List of Drawings to ensure that all Specifications Sections and Drawings are in your possession.

SPECIFICATIONS – VOLUME 1

SECTION 000001 – BERKELEY COUNTY HEALTH DEPARTMENT RFP

1. **REPLACE** this specification in its entirety and REPLACE with the attached specification section.

CIVIL DRAWINGS

DRAWING C2.0 - SITE PLAN

1. ADD the attached drawing sheet.

DRAWING C4.0- SITE UTILITY PLAN

1. ADD the attached drawing sheet.

DRAWING C6.0- MISCELLANEOUS DETAILS

1. ADD the attached drawing sheet.

ARCHITECTURAL DRAWINGS

DRAWING CS.2 – DELETE DRAWINGS FA001, FA001B, T-001 AND T-001B from the drawing list

DRAWING A6.1 – ROOM FINISH AND SIGN SCHEDULE

1. **REPLACE** this specification in its entirety and REPLACE with the attached specification section.

End Of Addendum No. 1

Attachments:

Specifications:

SECTION 000001      BERKELEY COUNTY HEALTH DEPARTMENT RFP

Drawings:

DRAWING C2.0      SITE PLAN  
DRAWING C4.0      SITE UTILITY PLAN  
DRAWING C6.0      MISCELLANEOUS DETAILS  
DRAWING A6.1      ROOM FINISH AND SIGN SCHEDULE



**COUNTY COUNCIL of BERKELEY  
COUNTY, WEST VIRGINIA**

**Request for Proposal (RFP)  
For**

**Health Department – Addition and Alterations  
122 Waverly Court, Martinsburg, WV**

**April 2024  
REVISED - Addendum #1 April 24, 2024**

## REQUEST FOR PROPOSAL

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The County Council of Berkeley County, West Virginia (herein referred to as the “County Council” or “Council”) is requesting Price Proposals from interested parties for the Health Department – Addition and Alterations located at 122 Waverly Court, Martinsburg, WV 25403.

The County Council (or its designated representatives) will be evaluating submissions to this request and will ultimately select a firm judged to be both responsible and responsive to the request in every way, including having offered the most beneficial, appropriate price proposals. The County Council reserves the right to interview some or all prospective firms to discuss Qualifications & Price Proposals. The format for submittals, information regarding the scope of work, and selection criteria used by the County Council is available from the County Council Office, 400 W. Stephen Street, Suite 201, Martinsburg, WV 25401, or by telephone at 304-264-1923. Inquiries should be directed to Tracie McCormick, Procurement Coordinator, 304-264-1923 ext. 8123.

Bidding document questions shall be directed to Crabtree, Rohrbaugh & Associates, Attention: Bidding Department, phone number (717) 458-0272; FAX (717) 458-0047; email: [bidning@cra-architects.com](mailto:bidning@cra-architects.com). All questions pertaining to the Contract Documents, technical sections, legal documents, and bid submission shall be directed in writing to: Joshua Bower, Project Manager, phone number (434) 975-7262; email: [jbower@cra-architects.com](mailto:jbower@cra-architects.com)

A Pre-Bid Conference will be held on April 25, 2024 at 10:00 AM, prevailing time, at the project location 122 Waverly Court, Martinsburg, WV 25403.

One (1) copy of submittals of Qualification & Price information from interested businesses should be enclosed in a sealed opaque envelope marked “**Health Department – Addition and Alterations**”. Proposals must be submitted and time-stamped into the County Council Office, 400 W. Stephen Street, Suite 201 Martinsburg, WV, 25401 **4:00pm May 15, 2024**. Failure to provide the required information as requested in the RFP for Berkeley County’s review may result in disqualification.

Proposals will be opened and entered into public record at 10:00am on Thursday May 16, 2024 in the County Council Meeting Room, 400 W. Stephen Street, Room 205, Martinsburg, WV, 25401.

Berkeley County shall make positive efforts to utilize Disadvantaged Business Enterprises for its supplies and services and shall allow these sources the maximum feasible opportunity to compete for contracts. Berkeley County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability for the provision of services.

Berkeley County reserves the right to accept or reject any or all proposals, to waive technicalities, and to take whatever action is in the best interest of the Berkeley County Council.



## **I. INTRODUCTION:**

Proposals are being requested from qualified companies to submit bids for the Health Department – Addition and Alterations located at 122 Waverly Court, Martinsburg, WV, as ordered by the County Council of Berkeley County, West Virginia, (hereinafter referred to as “County Council” or “Council”). Only written responses to this RFP shall be considered. All materials submitted shall become part of the proposal.

## **II. BACKGROUND:**

Berkeley County is located in the eastern panhandle of West Virginia. According to 2010 Census information, Berkeley County has a population of 104,169 making it the second-most populous county in West Virginia, behind Kanawha. Martinsburg is the County Seat.

The county lies adjacent to the Washington-Baltimore Metropolitan area and is one of three counties in the Hagerstown-Martinsburg, MD-WV Metropolitan Statistical Area.

Partly because of its proximity to Washington, D.C., Berkeley County is the fastest growing county in the State of West Virginia and among the fastest growing in the entire country.

Berkeley County is currently governed by a five (5) member County Council.

## **III. SCOPE OF WORK**

### **A. GENERAL**

The County Council is requesting bids for the Health Department – Addition and Alterations located at 122 Waverly Court, Martinsburg WV

### **B. DIGITAL COPIES OF DRAWINGS AND SPECIFICATIONS**

Bidding document questions shall be directed to Crabtree, Rohrbaugh & Associates, Attention: Bidding Department, phone number (717) 458-0272; FAX (717) 458-0047; email: [bidding@cra-architects.com](mailto:bidding@cra-architects.com). All questions pertaining to the Contract Documents, technical sections, legal documents, and bid submission shall be directed in writing to: Joshua Bower, Project Manager, phone number (434) 975-7262; email: [jbower@cra-architects.com](mailto:jbower@cra-architects.com).

#### **1. GUIDELINES AND REQUIREMENTS**

- a. NA.

## **IV. Q&E / TECHNICAL PROPOSAL:**

Respondent shall respond to and reference each section and subsection for portion(s) of RFP proposal. *At a minimum, your Qualifications Proposal shall include the following information.*

**Failure to discuss each item may deem the submittal non-responsive and may result in non-consideration of respondent's services.**

A. Firm Information

1. Name, address, telephone number, fax number of firm and parent company, if any, from which the acquisition and delivery of furnishings will be managed.
2. Nature of firm and parent company, if any.

B. Miscellaneous Requirements:

1. All technical proposals should include any conclusions, remarks and/or supplemental information that is pertinent to this request. Submitters are also required to provide written information regarding their inability to conform to any of the technical requirements listed above. Failure to do so will result in disqualification of proposal.

V. **PRICE PROPOSAL:**

A. At a minimum, your Price Proposal shall include the following:

1. One (1) Price Proposal – Attachment A.
2. One (1) Non-Collusion Certificate – Attachment B
3. One (1) Bid Security
4. One (1) Non-Discrimination Affidavit
5. One (1) Contractor's Qualification Statement, AIA Document A305
6. Any conclusions, remarks and/or supplemental information pertinent to this request.

B. Price proposals must be non-expiring.

VI. **TERM OF CONTRACT:**

A. The contract will commence upon award by the County Council.

B. If the Firm and/or Company awarded the bid subsequently fails to comply with the specifications, it will be given thirty (30) calendar days' notice to render satisfactory service. If at the expiration of such thirty (30) calendar days' notice, the unsatisfactory conditions have not been corrected, the County Council reserves the right to terminate the contract.

VII. **USE OF EXISTING DOCUMENTS:**

Berkeley County will cooperate to the fullest extent by making available to the Firm/Company all documents pertinent to this service that may be in the County Council's possession. Berkeley County makes no warranty as to the accuracy of existing documents or will the County Council accepts any responsibility for errors and omissions that may arise from the Firm/Consultant having relied upon them.

**VIII. COMPENSATION TO THE VENDOR:**

Invoices must be submitted to:

Berkeley County Council  
400 W. Stephen Street, Suite 201  
Martinsburg, WV, 25401

Payment will be made within thirty (30) days of receipt and approval.

**X. SELECTION PROCESS:**

- A. This solicitation is issued pursuant to the implementation of Berkeley County's Purchasing Policy. Berkeley County shall not be liable for any costs not included in the proposal, not contracted for subsequently, or in regard to preparation of your proposal.
- B. A Selection Committee appointed by the County Council will evaluate responses to this request and select those firms judged to be most qualified.
- C. Since it is the County Council's desire to select the most qualified firm, the Selection Committee reserves the right to schedule oral presentations from those firms it deems most qualified, to take place within ten (10) business days following notification.

**XI. PROPOSALS AND AWARD SCHEDULE:**

- A. Proposals received prior to the deadline will be treated as confidential, until receipt of all Proposals and opening of the same. Proposals received after the deadline will not be considered in the evaluation process and will be returned unopened.
- B. It is expected that the contract award will be made within forty-five (45) calendar days after the opening of proposals. The contract will be awarded to the Company whose proposal, conforming to this request, will be the most advantageous to Berkeley County.
- C. Proposals must give the full name and address of the proposer and the person signing the proposal shall indicate his or her title and/or authority to bind the firm in a contract.
- D. Proposals may not be altered or amended after they are opened.
- E. The approval or disapproval of the Company's Proposal will be determined by its response to this request and on past performance. No assumptions should be made on the part of the Firm/Company as to this Committee's prior knowledge of their abilities.
- F. Berkeley County reserves the right to request clarification of information submitted and to request additional information of one or more applicants.

**XII. TERMS AND CONDITIONS:**

- A. The County Council reserves the right to reject any or all proposals or to award the contract to the next recommended Company if the successful Company fails to execute an

- agreement within ten (10) calendar days after being notified of the award of this proposal.
- B. Berkeley County reserves the right to request clarification of information submitted and to request additional information of one or more applicants.
  - C. Any proposal may be withdrawn up until the date and time set within this RFP for the opening of the proposals. Any proposal not so withdrawn will constitute an irrevocable offer, for a period of ninety (90) calendar days, to sell to Berkeley County the services set forth above, in the manner and at the costs set forth.
  - D. The selected Company shall be required to enter into a contract agreement with the County Council. Any agreement or contract resulting from the acceptance of the proposal shall be made on forms approved by the Berkeley County In-House Legal Director and shall contain, at a minimum, applicable provisions of this request for proposal. The County Council reserves the right to reject any agreement that does not conform to this request for proposal and any Berkeley County requirements for agreements or contracts.
  - E. Selected Firm/Company shall not assign any interest in the contract and shall not transfer any interest in the same without prior written consent of the Berkeley County Council.
  - F. No reports, information or data given to or prepared by the Firm/Company under this agreement shall be made available to any individual or organization by the Firm/Company without the prior written approval of the Berkeley County Council.
  - G. Firms/Companies shall give specific attention to the identification of those portions of their proposals that they deem to be confidential, proprietary information or trade secrets and provide any justification why such materials, upon request, should not be disclosed by the County Council under the West Virginia Freedom of Information Act.
  - H. Berkeley County shall not be liable for any costs incurred by the Firm/Company in regard to preparation of its proposal.
  - I. Berkeley County reserves the right to request interviews.
  - J. The County Council reserves the right to reject any and/or all proposals, to waive technicalities, and to take whatever action is in the best interest of the County.
  - K. Berkeley County reserves the right to not hold discussions after award of the contract.
  - L. By submitting a proposal, the Firm/Company agrees that it is satisfied, as a result of its own investigations of the conditions set forth in this request, and that it fully understands the obligations set forth therein.
  - M. The Firm/Company shall abide by and comply with the true intent of the RFP and its Scope of Work and shall not take advantage of any unintentional error, ambiguity or omission, but shall fully complete every part as contemplated by the true intent and meaning of the scope of services described herein. Clarifications may be requested and dealt with at the Pre-Proposal Conference.
  - N. The Firm/Company hereby represents and warrants:

1. That it is now, or will be by the time its Proposal is opened, qualified to do business in the State of West Virginia and that it will take such action as, from time to time hereafter, may be necessary to remain so qualified;
  2. That it is not in arrears with respect to the payment of any monies due and owing the State, or any department or agency thereof, including, but not limited to, the payment of taxes and employee benefits, and that it shall not fall into arrears during the term of the contract; that it shall comply with all federal, State, and local laws, ordinances, and legally enforceable rules and regulations applicable to its activities and obligations under the contract;
  3. That it shall procure, at its expense, all licenses, permits, insurance, and governmental approvals, if any, necessary to the performance of its obligations under the contract;
  4. That the facts and matters set forth hereafter in the contract and made a part hereof are true and correct.
- O. In addition to any other remedy available to Berkeley County, breach of any of the services contracted herein shall, at the election of the County Council, be grounds for termination of the contract. Failure of the County Council to terminate the contract shall not be considered or construed as either a waiver of such breach or as a waiver of any rights or remedies granted or available to Berkeley County.
- P. HOLD HARMLESS/INDEMNIFICATION: If a contract is awarded, the successful Firm/Company will be required to indemnify and hold Berkeley County, its agents and/or employees harmless from and against all liability and expenses, including attorney's fees, howsoever arising or incurred, alleging damage to property or injury to, or death of, any person arising out of or attributable to the Firm's/Company's performance of the contract awarded. Any property or work to be provided by the Firm/Company under the contemplated contract will remain at the Firm's/Company's risk until written acceptance by the County Council; and the Firm/Company will replace, at Firm's/Company's expense, all such property or work damaged or destroyed by any cause whatsoever, prior to its acceptance by the County.
- Q. Termination for Convenience: Berkeley County may terminate this or any contract, in whole or in part, whenever the County Council determines that such termination is in the best interest of the County, without showing cause, upon giving 30 days written notice to the Firm/Company. Berkeley County shall pay all reasonable costs incurred by the Firm/Company up to the date of termination. However, in no event shall the Firm/Company be paid any amount that exceeds the price proposed for the work performed. The Firm/Company will not be reimbursed for any profits which may have been anticipated but which have not been earned up to the date of termination.

Termination for Default: When the Firm/Company has not performed or has unsatisfactorily performed the contract, Berkeley County may terminate the contract for default. Upon termination for default, payment may be withheld at the discretion of the County Council. Failure on the part of a Firm/Company to fulfill the contractual obligations shall be considered just cause for termination of the contract. The Firm/Company will be paid for services satisfactorily rendered prior to termination less any excess costs incurred by Berkeley County in re-procuring and completing the work.

- R. The contractual obligation of Berkeley County under the contemplated contract is contingent upon the availability of appropriated funds from which payment for this contract can be made.
- S. INTERPRETATION: The contract resulting from this proposal shall be construed under the laws of the State of West Virginia.

**XIII. INTERPRETATIONS, DISCREPANCIES, OMISSIONS:**

Should any Firm/Company find discrepancies in, or omissions from, the documents or be in doubt of their meaning, they should at once request in writing an interpretation from the Crabtree Rohrbaugh & Associates. All necessary interpretations will be issued to all Firms/Companies in the form of addenda to the specifications, and such addenda shall become part of the contract documents. Failure of any Firm/Company to receive any such addendum or interpretation shall not relieve such Firm/Consultant from any obligation under their proposal as submitted. Berkeley County will assume no responsibility for oral instructions or suggestions. **ORAL ANSWERS SHALL NOT BE BINDING ON BERKELEY COUNTY.** No requests received after **2:00 p.m. Tuesday, May 7, 2024** will be considered. Every interpretation made by Berkeley County will be made in the form of an addendum that, if issued, will be sent by Berkeley County to all interested parties.

**LIST OF APPENDICES THAT ARE ATTACHED**

Attachment A – Price Proposal

Attachment B – Non-Collusion Certificate.

**ATTACHMENT A**

**PRICE PROPOSAL**

**INSTRUCTIONS**

**This sheet must be placed on the very top of your price proposal. The County Council will utilize this sheet for purposes of reading the proposal into the public record.**

Berkeley County Council  
400 West Stephen Street  
Suite 201  
Martinsburg, WV, 25401

Bid Title: **Health Department – Addition and Alterations**

Bid Due Date & Time: **Wednesday, May 15, 2024 – 4:00pm**

Bid Opening Date & Time: **Thursday May 16, 2024 – 10:00am**

We have received and examined all documents related to the above referenced project. We hereby propose to furnish the required material, equipment and incidentals contained in this Request for Proposal (RFP).

Lump Sum Price for \_\_\_\_\_ contained in Request for Proposal including all addendums and attachments:

\$ \_\_\_\_\_

Vendor Name & Address: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_  
(Authorized Signature) (Date)

Title: \_\_\_\_\_.



**ATTACHMENT B  
NON-COLLUSION CERTIFICATE**

I HEREBY CERTIFY I am the \_\_\_\_\_  
(Title)  
and the duly authorized representative of the firm of \_\_\_\_\_

\_\_\_\_\_ whose address is \_\_\_\_\_

AND THAT NEITHER I nor, to the best of my knowledge, information and belief, the above firm nor any of its other representatives I here represent have:

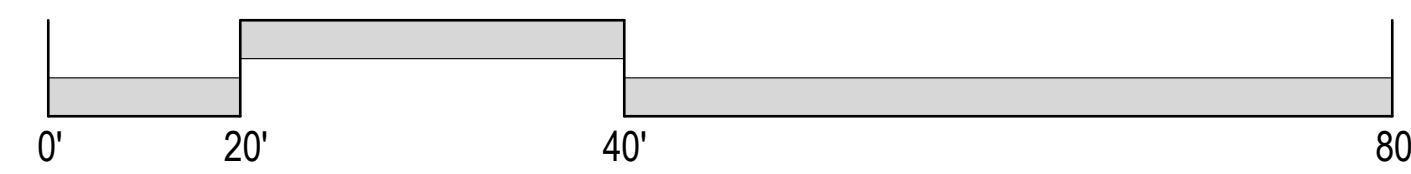
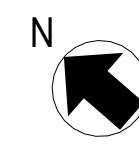
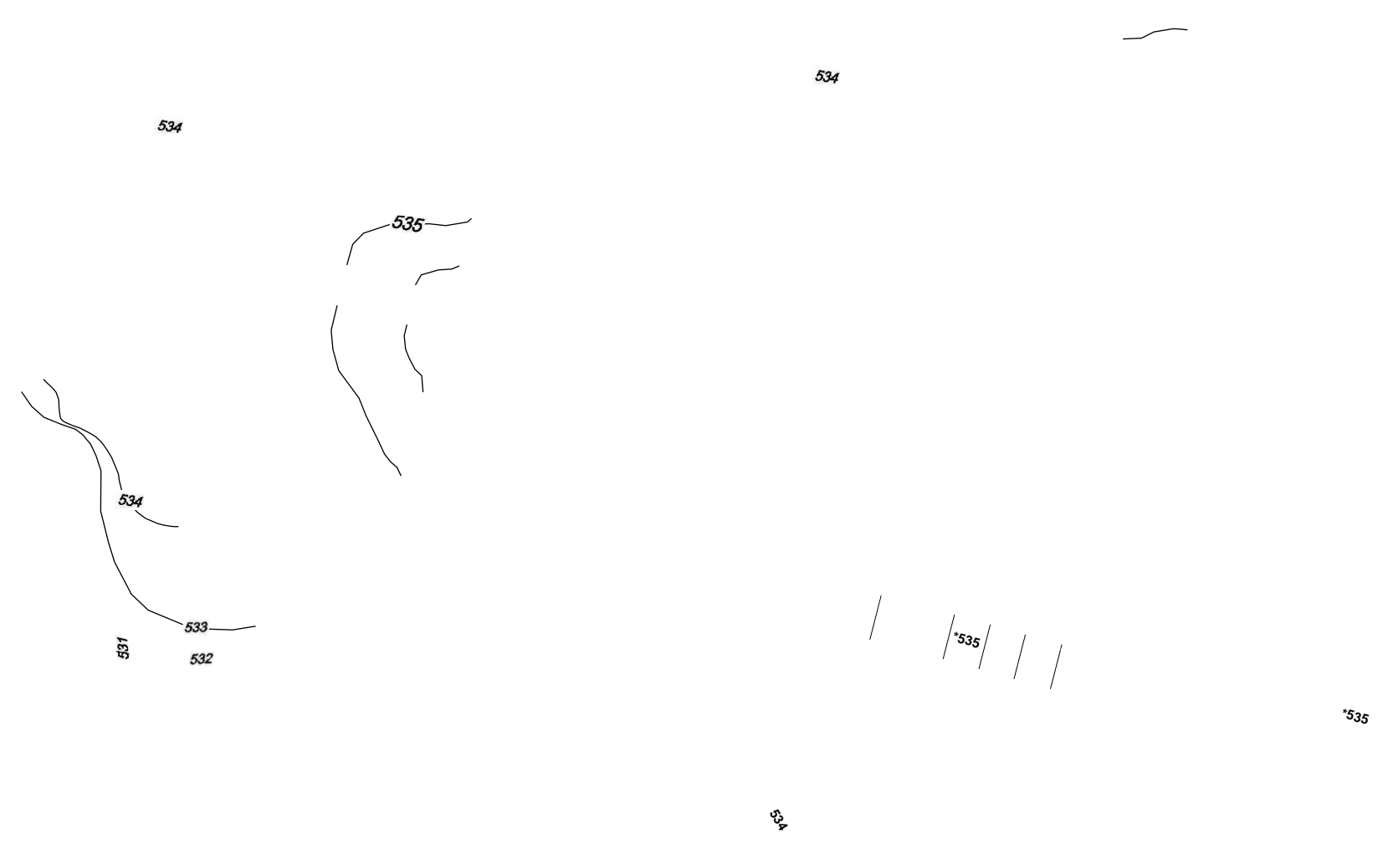
- (a) Agreed, conspired, connived or colluded to produce a deceptive show of competition in the compilation of the bid or offer being submitted herewith;
- (b) Not in any manner, directly or indirectly, entered into any agreement, participated in any collusion to fix the bid price or price proposal of the bidder or offeror herein or any competitor, or competitive bidding in connection with the Contract for which the within bid or offer is submitted; and that no member of the County Council of Berkeley County, West Virginia, administrative or supervisory personnel or other employees of Berkeley County have any interest in the bidding company except as follows: (complete if applicable)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I solemnly affirm under the penalties of perjury that the contents of the foregoing paper are true to the best of my knowledge, information, and belief.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Printed or Typed Name



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**REVISIONS**

NO.	DATE	BY	DESCRIPTION OF CHANGES

**CRABTREE ROHRBAUGH & ASSOCIATES - ARCHITECTS**  
 250 WEST MAIN STREET, SUITE 200  
 CHARLOTTEVILLE VA 22902  
 434-975-7262

MECHANICSBURG, PENNSYLVANIA  
 TOWSON, MARYLAND  
 WHITE SULPHUR SPRINGS, WEST VIRGINIA

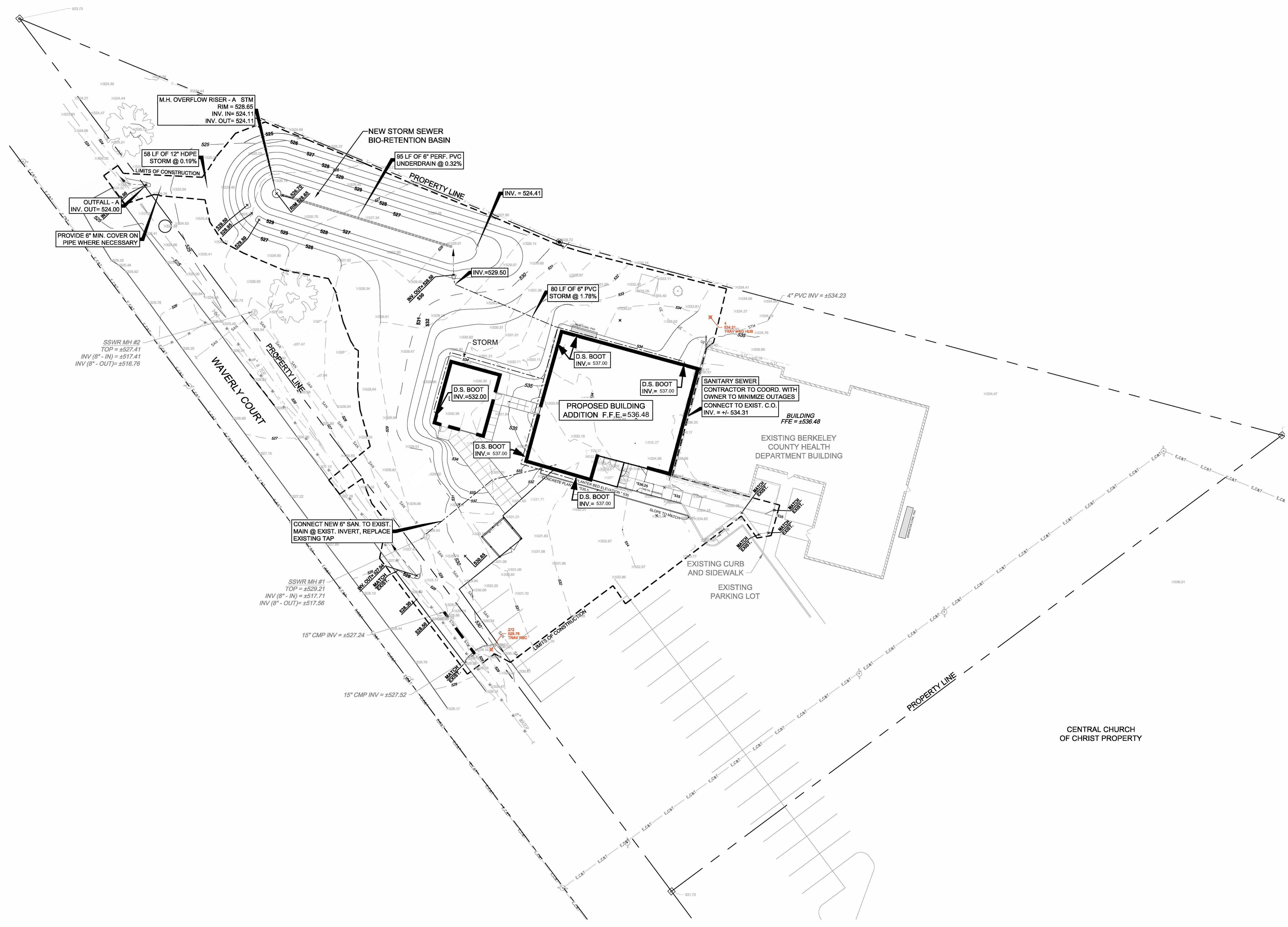
[www.cra-architects.com](http://www.cra-architects.com)

**HEALTH DEPARTMENT ADDITION AND ALTERATIONS**  
 BERKELEY COUNTY  
 122 WAVERLY COURT, MARTINSBURG, WEST VIRGINIA

SITE PLAN  
 PLOT SCALE:  
 1" = 20'-0"  
 FILENAME:  
 DATE:  
 04/15/2024

**PROJECT**  
 3702





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**REVISIONS**

NO.	DATE	BY	DESCRIPTION OF CHANGES

**CRABTREE ROHRBAUGH & ASSOCIATES - ARCHITECTS**  
 250 WEST MAIN STREET, SUITE 200  
 CHARLOTTEVILLE VA 22902  
 434-975-7262

MECHANICSBURG, PENNSYLVANIA  
 TOWSON, MARYLAND  
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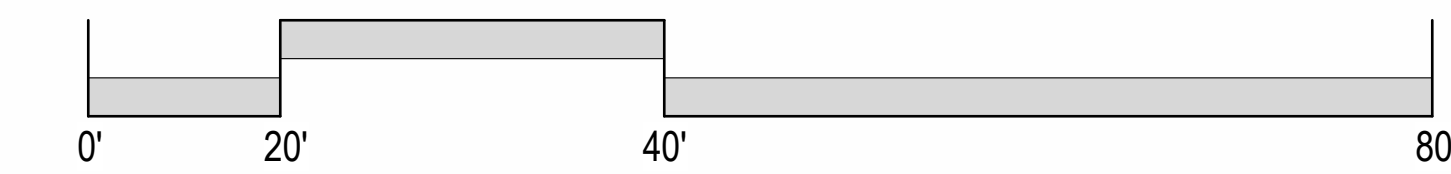
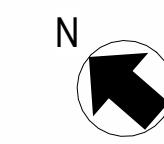
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**HEALTH DEPARTMENT ADDITION AND ALTERATIONS**  
 BERKELEY COUNTY  
 122 WAVERLY COURT, MARTINSBURG, WEST VIRGINIA



UTILITY PLAN  
 PLOT SCALE  
 1" = 20'-0"  
 FILENAME  
 DATE  
 04/15/2024

**PROJECT**  
 3702  
**C4.0**









ROOM FINISH SCHEDULE									
NUMBER	NAME	COLOR SCHEME	FLOOR	BASE	WALLS			CEILING FINISH	REMARKS
					WALL FINISH	FINISH	HEIGHT		
	CLINIC ROOM	9	LVT2/ETR	RB/ETR	PNT/ETR			ETR	
101	VESTIBULE	8	CPT	RB	PNT			ACT	R53
102	WAITING ROOM	3	LVT1	RB	PNT/RP1			ACT	R53, R77, R78
103	CORR	3	LVT1	RB	PNT			ACT	R53
104	MEN	6	PT	PT	EPX1	PT	6'-0"	ACT	
105	WOMEN	6	PT	PT	EPX1	PT	6'-0"	ACT	
106	CONFERENCE/ BREAK ROOM	5	LVT1	RB	PNT			ACT	
107	CORRIDOR	3	LVT1	RB	PNT			ACT	
108	THREAT PREP. OFF.	2	LVT1	RB	PNT			ACT	
109	SMALL LAB	5	LVT1	RB	PNT			ACT	
110	SANIT. OFFICE 6	2	LVT1	RB	PNT			ACT	
111	SANIT. OFFICE 5	2	LVT1	RB	PNT			ACT	
112	SANIT. CHIEF OFFICE	2	LVT1	RB	PNT			ACT	
113	SANIT. OFFICE 4	9	LVT1	RB	PNT			ACT	
114	SANIT. OFFICE 3	2	LVT1	RB	PNT			ACT	
115	SANIT. OFFICE 2	2	LVT1	RB	PNT			ACT	
116	FILE ROOM	7	LVT1	RB	PNT			ACT	
117	CLERICAL OFFICE	3	LVT1	RB	PNT			ACT	
118	CORRIDOR	3	LVT1	RB	PNT			ACT	
119	JANITOR/ MECH	7	LVT1	RB	PNT			ACT	
120	ADMIN ASSISTANT	2	LVT1	RB	PNT			ACT	
121	CORRIDOR	3	LVT1	RB	EPX1			ACT	
122	SANIT. OFFICE 1	2	LVT1	RB	PNT			ACT	
123	STORAGE / SUPPLY		SCONC	*	PNT			EXP	
124	ADMINISTRATOR	9	ETR	RB/ETR	PNT/ETR			ETR	R51, R76
125	CORRIDOR		ETR	RB/ETR	PNT/ETR			ETR	R76
126	STORAGE	9	ETR	RB/ETR	PNT/ETR			ETR	R51, R76
127	LAB	9							R51, R76
128	WAITING AREA	9	ETR	RB/ETR	PNT/ETR			ETR	R1, R26, R51, R76
129	CLINICAL CLERKS	9	ETR	RB/ETR	PNT/ETR			ETR	R1, R26, R51, R76

ROOM FINISH SCHEDULE LEGEND	
<b>FLOOR FINISH</b>	
CPT	CARPET
LVT	LUXURY VINYL TILE
PT	PORCELAIN TILE
RBR	RUBBER/RUBBER TILE
SCONC	CONCRETE WITH SEALER
SV	SHEET VINYL
<b>FLOOR REMARKS</b>	
R1:	PATCH FLOOR TO MATCH EXISTING
R2-R6:	NOT USED
R7:	T=RBR, R=RBR, L=RBR, S=PNT.
R8-R11:	NOT USED
R12:	PROVIDE SLIP-RESISTANT RBR ON RAMPS.
R13-R25:	NOT USED
<b>BASE FINISH</b>	
PT	PORCELAIN TILE
RB	RUBBER
SV	SHEET VINYL
<b>BASE REMARKS</b>	
R26:	PATCH BASE TO MATCH EXISTING
R27-R50:	NOT USED
<b>WALL FINISH</b>	
EPX	EPOXY PAINT
FRP	FIBERGLASS REINFORCED PLASTIC
PNT	PAINT
PT	PORCELAIN TILE
RP	RESIN WALL PANEL
<b>WALL REMARKS</b>	
R51:	PATCH WALL TO MATCH EXISTING
R52:	NOT USED
R53:	PROVIDE ACCENT WALL.
R54-R75:	NOT USED
<b>CEILING FINISH</b>	
ACT	ACOUSTICAL CEILING TILE
EXP	EXPOSED
PNT	PAINTED GYPSUM WALLBOARD
<b>CEILING REMARKS</b>	
R76:	PATCH CEILING TO MATCH EXISTING
R77:	SEE REFLECTED CEILING PLANS FOR VARYING CEILING MATERIALS AND HEIGHTS.
R78:	PROVIDE ACCENT PAINT AT BULKHEADS.
R79-R100:	NOT USED
<b>GENERAL NOTES</b>	
1.	REFER TO SPECIFICATIONS FOR DETAILED DESCRIPTION OF FINISH SYSTEM/TYPES.
2.	REFER TO WALL TYPES FOR MASONRY LOCATIONS AND DETAILS.
3.	GYPSUM WALLBOARD BULKHEADS AND SOFFITS SHALL BE PAINTED.
4.	ALL HOLLOW METAL DOOR AND FRAMES, INTERIOR AND EXTERIOR, SHALL BE PAINTED.
5.	ALL INTERIOR AND EXTERIOR FERROUS METAL SHALL BE PAINTED INCLUDING LINTELS, RAILINGS, GRILLES AND LOUVERS. (DOES NOT INCLUDE FACTORY OR PRE-FINISHED ITEMS)
6.	T=TRAIL, R=RISER, L=LANDING, S=STRINGER
7.	SEE IF DRAWINGS FOR MATERIAL TRANSITIONS & FLOOR PATTERN PLANS.
8.	ETR = EXISTING TO REMAIN
9.	EXIST = EXISTING

<b>COLOR SCHEME 1 EXAM ROOMS</b>	
1.	WALL PAINT: SHERWIN WILLIAMS, NO. SW6001 GRAYISH
2.	ACCENT PAINT 'B': SHERWIN WILLIAMS, NO. SW7602 INDIGO BATIK
3.	TRIM PAINT: SHERWIN WILLIAMS, NO. SW7505 MANOR HOUSE
4.	SHEET VINYL FLOOR & BASE: ARMSTRONG, MEDINTECH, 84760 IXIA
5.	VERTICAL CASEWORK LAMINATE: WILSONART, NO. 7992-38 PINNACLE WALNUT
6.	COUNTERTOP & BACKSPLASH: CORIAN, NO. ARTISTA CANVAS
SEE SUPPLEMENTAL DRAWING FOR ACCENT WALL COLOR LOCATIONS.	
<b>COLOR SCHEME 2 OFFICES</b>	
1.	WALL PAINT: SHERWIN WILLIAMS, NO. SW6001 GRAYISH
2.	TRIM PAINT: SHERWIN WILLIAMS, NO. SW7505 MANOR HOUSE
3.	LUXURY VINYL TILE: MANNINGTON, UNINTERRUPTED, SEPIA MAPLE
4.	RUBBER BASE: JOHNSONITE, NO. TB1 PEPPERCORN
<b>COLOR SCHEME 3 LOBBY, CLERICAL CORRIDORS</b>	
1.	WALL PAINT: SHERWIN WILLIAMS, NO. SW6001 GRAYISH
2.	ACCENT PAINT 'A': SHERWIN WILLIAMS, NO. SW9167 POLISHED CONCRETE
3.	TRIM PAINT: SHERWIN WILLIAMS, NO. SW7505 MANOR HOUSE
4.	LUXURY VINYL TILE: MANNINGTON, UNINTERRUPTED, SEPIA MAPLE
5.	RUBBER BASE: JOHNSONITE, NO. TB1 PEPPERCORN
<b>COLOR SCHEME 4 NOT USED</b>	
<b>COLOR SCHEME 5 LAB, BREAK ROOM, CONFERENCE ROOM, WORK AREA</b>	
1.	WALL PAINT: SHERWIN WILLIAMS, NO. SW6001 GRAYISH
2.	ACCENT PAINT 'B': SHERWIN WILLIAMS, NO. SW7602 INDIGO BATIK
3.	TRIM PAINT: SHERWIN WILLIAMS, NO. SW7505 MANOR HOUSE
4.	LUXURY VINYL TILE: MANNINGTON, UNINTERRUPTED, SEPIA MAPLE
5.	RUBBER BASE: JOHNSONITE, NO. TB1 PEPPERCORN
6.	VERTICAL CASEWORK LAMINATE: WILSONART, NO. 7992-38 PINNACLE WALNUT
7.	COUNTERTOP & BACKSPLASH: CORIAN, NO. ARTISTA CANVAS
SEE SUPPLEMENTAL DRAWING FOR ACCENT WALL COLOR LOCATIONS.	
<b>COLOR SCHEME 6 WOMEN'S &amp; MEN'S TOILET</b>	
1.	WALL PAINT: SHERWIN WILLIAMS, NO. SW6001 GRAYISH
2.	TRIM PAINT: SHERWIN WILLIAMS, NO. SW7505 MANOR HOUSE
3.	FLOOR TILE: DALTILE, ARTICULO, AR07 FEATURE BEIGE
4.	WALL TILE: DALTILE, ARTICULO, AR07 FEATURE BEIGE
5.	GROUT, FLOOR & WALL: LATICRETE, NO. 27 HEMP
<b>COLOR SCHEME 7 MISCELLANEOUS</b>	
1.	WALL PAINT: SHERWIN WILLIAMS, NO. SW6001 GRAYISH
2.	TRIM PAINT: SHERWIN WILLIAMS, NO. SW7505 MANOR HOUSE
3.	LUXURY VINYL TILE: MANNINGTON, UNINTERRUPTED, SEPIA MAPLE
4.	RUBBER BASE: JOHNSONITE, NO. TB1 PEPPERCORN
5.	SHEET VINYL FLOOR & BASE @ CUSTODIAL: ARMSTRONG, MEDINTECH, 84760 IXIA

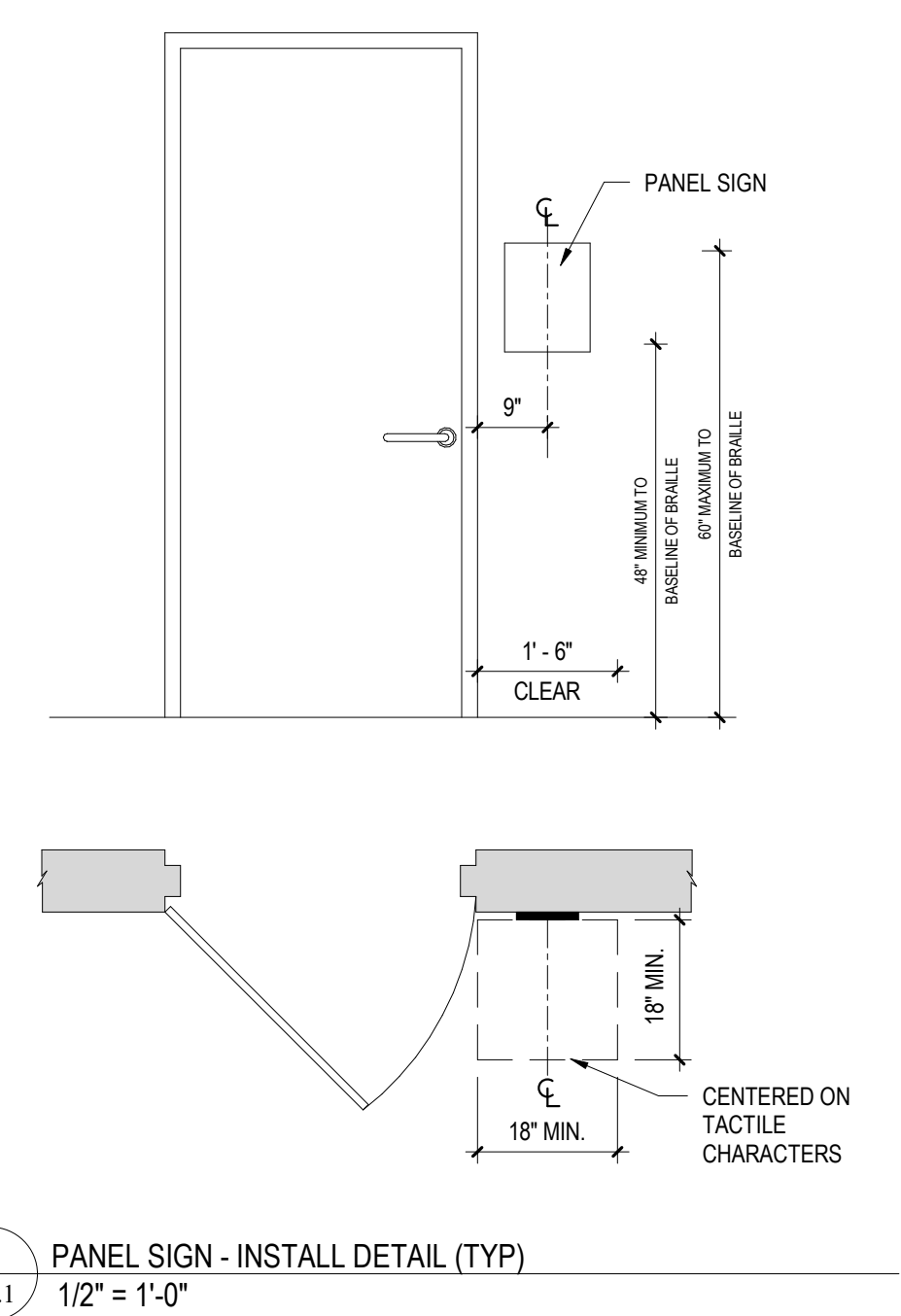
<b>COLOR SCHEME 8 VESTIBULES</b>	
1.	WALL PAINT: SHERWIN WILLIAMS, NO. SW6001 GRAYISH
2.	TRIM PAINT: SHERWIN WILLIAMS, NO. SW7505 MANOR HOUSE
3.	CARPET WALK-OFF TILE: MANNINGTON, PATTERN: INERTIA, NO. 14362 VECTOR
4.	RUBBER BASE: JOHNSONITE, NO. TB1 PEPPERCORN
<b>COLOR SCHEME 9 EXISTING ROOMS TO BE RENOVATED TO MATCH UNLESS OTHERWISE NOTED:</b>	
1.	WALL PAINT: MATCH EXISTING AND VERIFY COLOR IN FIELD W/ OWNER
2.	TRIM PAINT: MATCH EXISTING AND VERIFY COLOR IN FIELD W/ OWNER
3.	RUBBER BASE: MATCH EXISTING AND VERIFY COLOR IN FIELD W/ OWNER
<b>THE FOLLOWING MATERIALS ARE TO BE APPLIED AT ALL LOCATIONS WHERE SPECIFIED UNLESS OTHERWISE NOTED:</b>	
1.	CASEWORK PVC EDGING: WILSONART, NO. 7992-38 PINNACLE WALNUT
2.	CASEWORK DOOR AND DRAWER PULLS: CASE SYSTEMS, NO. ANODIZED ALUMINUM
3.	CASEWORK HINGES: CASE SYSTEMS, NO. PLATINUM
4.	CASEWORK INTERIORS: CASE SYSTEMS, NO. WHITE
5.	CASEWORK INTERIORS - OPEN CABINETS: SHALL MATCH EXTERIOR LAMINATE
6.	METAL SUPPORT BRACKETS: CASE SYSTEMS, NO. BLACK
7.	WOOD DOORS: CONTRACTOR SHALL SUBMIT SHOP DRAWING FOR COLOR SELECTION
8.	WINDOW STOOLS: CORIAN, NO. ARTISTA BEIGE
9.	EXPANSION JOINT: CONTRACTOR SHALL SUBMIT SHOP DRAWING FOR COLOR SELECTION
10.	ROLLER WINDOW SHADES: CONTRACTOR SHALL SUBMIT SHOP DRAWING FOR COLOR SELECTION
a.	FABRIC:
b.	BLACKOUT:
11.	RUBBER TRANSITION STRIP: JOHNSONITE, NO. TB1 PEPPERCORN
12.	INTERIOR PANEL SIGNS: CONTRACTOR SHALL SUBMIT SHOP DRAWING FOR COLOR SELECTION
a.	FRAME:
b.	BACKGROUND:
c.	LETTERS:
13.	ALL DRYWALL CEILINGS SHALL BE PAINTED SHERWIN WILLIAMS, NO. SW7006 EXTRA WHITE UNLESS NOTED OTHERWISE.
14.	STEEL LINTELS SHALL BE PAINTED TO MATCH ADJACENT WALL SURFACE
15.	EXTERIOR HOLLOW METAL DOORS & FRAMES: PAINT TO MATCH ADJACENT BRICK OR GROUNDFACE CMU. (PROVIDE DRAW-DOWNS FOR ARCHITECT'S APPROVAL.)
16.	EXTERIOR STEEL COLUMNS: PAINT TO MATCH ITEM #17 ABOVE. (PROVIDE DRAW-DOWNS FOR ARCHITECT'S APPROVAL.)

**NOTES:**  
A. IF ROOM IS NOT INDICATED TO RECEIVE A FLOOR PATTERN, FIELD COLOR VCT SHALL BE USED.  
B. LVT SHALL BE INSTALLED STAGGERED.  
C. ARCHITECT REQUIRES AN ON-SITE MOCK-UP FOR EACH PAINT COLOR. PROVIDE A MINIMUM 8'x10' AREA A DOOR FRAME. CONTRACTOR MUST RECEIVE ARCHITECT'S APPROVAL BEFORE ORDERING.  
D. VERTICAL AND HORIZONTAL PLANES OF SOFFIT AND BULKHEAD SHALL BE PAINTED ACCENT COLOR AS NOTED.

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REVISIONS		
NO.	DATE	DESCRIPTION OF CHANGES
1	04/24/2024	ADDENDUM #1

SIGNAGE SCHEDULE										
ROOM#	ARCHITECTURAL ROOM NAME	ROOM#	SIGN TO READ ROOM NAME	SIGN TYPE	SIGN TYPE			DIRECTIONAL ARROW		QTY
					ADA	FEMALE	MALE	LEFT	RIGHT	
	CLINIC ROOM	--	--							0
101	VESTIBULE			4A						
102	WAITING ROOM			4A						
103	CORR									
104	MEN		MEN	2A						
105	WOMEN		WOMEN	2A						
106	CONFERENCE/ BREAK ROOM		CONFERENCE ROOM	1D						
107	CORRIDOR									
108	THREAT PREP. OFF.		THREAT PREPAREDNESS OFFICE	1B						
109	SMALL LAB		LAB	1D						
110	SANIT. OFFICE 6		SANITARIAN OFFICE	1B						
111	SANIT. OFFICE 5		SANITARIAN OFFICE	1B						
112	SANIT. CHIEF OFFICE		SANITARIAN CHIEF OFFICE	1B						
113	SANIT. OFFICE 4		SANITARIAN OFFICE	1B						
114	SANIT. OFFICE 3		SANITARIAN OFFICE	1B						
115	SANIT. OFFICE 2		SANITARIAN OFFICE	1B						
116	FILE ROOM		FILE ROOM	1D						
117	CLERICAL OFFICE		CLERICAL OFFICE	1D						
118	CORRIDOR									
119	JANITOR/ MECH		CUSTODIAL	1D						
120	ADMIN ASSISTANT		OFFICE	1B						
121	CORRIDOR									
122	SANIT. OFFICE 1		SANITARIAN OFFICE	1B						
123	STORAGE / SUPPLY									
125	CORRIDOR	--	--							0



**GENERAL NOTE IN REFERENCE TO A6.1 DRAWING**

- INSTALL SIGNS LEVEL, PLUMB, AND AT THE HEIGHT INDICATED, WITH SIGN SURFACES FREE FROM DISTORTION OR OTHER DEFECTS IN APPEARANCE.
- TACTILE CHARACTERS SHALL BE 48 INCHES MINIMUM ABOVE THE FLOOR, MEASURED TO THE BASELINE OF THE LOWEST TACTILE CHARACTER AND 60 INCHES MAXIMUM ABOVE THE FLOOR, MEASURED TO THE BASELINE OF THE HIGHEST TACTILE CHARACTER.
- WHERE A TACTILE SIGN IS PROVIDED AT A DOOR, THE SIGN SHALL BE ALONGSIDE THE DOOR AT THE LATCH SIDE. WHERE A TACTILE SIGN IS PROVIDED AT DOUBLE DOORS WITH ONE ACTIVE LEAF, THE SIGN SHALL BE LOCATED ON THE INACTIVE LEAF. WHERE A TACTILE SIGN IS PROVIDED AT DOUBLE DOORS WITH TWO ACTIVE LEAVES, THE SIGN SHALL BE TO THE RIGHT OF THE RIGHT HAND DOOR. WHERE THERE IS NO WALL SPACE ON THE LATCH SIDE OF A SINGLE DOOR, OR TO THE RIGHT SIDE OF DOUBLE DOORS, SIGNS SHALL BE ON THE NEAREST ADJACENT WALL.
- SIGNS CONTAINING TACTILE CHARACTERS SHALL BE LOCATED SO THAT A CLEAR FLOOR AREA 18 INCHES MINIMUM BY 18 INCHES MINIMUM, CENTERED ON THE TACTILE CHARACTERS, IS PROVIDED BEYOND THE ARC OF ANY DOOR SWING BETWEEN THE CLOSED POSITION AND 45 DEGREE OPEN POSITION.
  - EXCEPTION:** SIGNS WITH TACTILE CHARACTERS SHALL BE PERMITTED ON THE PUSH SIDE OF DOORS WITH CLOSERS AND WITHOUT HOLD OPEN DEVICES.
- GENERAL CONTRACTOR SHALL COORDINATE WITH ELECTRICAL CONTRACTOR REGARDING NUMBERING FOR ELECTRICAL PANELS.
- IN ADDITION TO THE SIGNAGE SCHEDULE PLEASE PROVIDE THE FOLLOWING SIGN TYPES:
  - 4 SIGNS AS ATTIC STOCK OR TO BE LOCATED PER OWNER DIRECTION.

<p><b>A101</b></p> <p>NAME NAME BRAILLE (NUMBER &amp; NAME)</p> <p>PAPER INSERT</p> <p>TYPE 1B   SIZE: 8"x8" NOT TO SCALE</p>	<p><b>A101</b></p> <p>NAME NAME BRAILLE (NUMBER &amp; NAME)</p> <p>VACANT   IN USE</p> <p>TYPE 1C   SIZE: 8"x8" NOT TO SCALE</p>	<p><b>A101</b></p> <p>NAME BRAILLE (NUMBER &amp; NAME)</p> <p>TYPE 1D   SIZE: 8"x4" NOT TO SCALE</p>
<p>RESTROOM</p> <p>BRAILLE</p> <p>TYPE 2A   SIZE: 8"x10" NOT TO SCALE</p>	<p>EXIT</p> <p>BRAILLE</p> <p>TYPE 4A   SIZE: 8"x10" NOT TO SCALE</p>	

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**HEALTH DEPARTMENT ADDITION AND ALTERATIONS**  
BERKELEY COUNTY  
122 WAVERLY COURT, MARTINSBURG, WEST VIRGINIA

ROOM FINISH & SIGNAGE SCHEDULE

PROJECT 3702

SCALE: As indicated

DATE: 04/15/2024

**A6.1**