



Wes Moore, Governor · Aruna Miller, Lt. Governor · Atif Chaudhry, Secretary

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## ADDENDUM # 2

June 16, 2023

STATE OF MARYLAND  
DEPARTMENT OF GENERAL SERVICES  
Atif Chaudhry, Secretary

PROJECT NO. P-052-200-002  
**Charge Station at Greenbrier State Park**  
**Department of Natural Resources**

This Addendum will clarify, add to, delete from, correct and/or change the bid documents for the project referenced above to the extent indicated. This Addendum is hereby made a part of the bid documents on which the contract will be based. By submitting a bid for this solicitation, you acknowledge receipt of this Addendum. All questions must be in writing and addressed to Kim Langkam, Procurement Officer at [kimberly.langkam@maryland.gov](mailto:kimberly.langkam@maryland.gov).

This Addendum includes the Pre-Bid Meeting Sign in Sheet and Pre-Bid Meeting Summary.

**ATTACHMENTS:** Pre-Bid Meeting Sign in Sheet  
Pre-Bid Meeting Summary

Issued by:  
State of Maryland  
Office of State Procurement  
301 W. Preston Street, Room 1204  
Baltimore, MD 21201

*Kim Langkam*  
Kim Langkam  
Procurement Officer



## Meeting Summary

DATE 13 June 2023  
Z|S PROJECT 02015.00 – Greenbrier State Park Charge Station  
DGS PROJECT P-052-200-002  
REGARDING **Pre-Bid Meeting**  
FROM Jeremy Chinnis, AIA  
ISSUE DATE 15 June 2023

### PROCUREMENT AND LOGISTICS

Kimberly Langkam will be the Procurement Officer for this project and will be the primary point of contact for questions. Chris Elnicki is the DGS Project Manager. The requirements for the bid can be found on eMaryland Marketplace Advantage ([emma.maryland.gov](http://emma.maryland.gov)) and are summarized below:

- Source Selection will be based on Competitive Sealed Bids. Submissions are virtual only and no paper bids will be accepted.
  - o The bid includes five (5) line items:
    - Base Bid
    - Four (4) Add-Alternates
  - o Bidders are to submit a bid for all lines.
- Project Classification: "E" (\$2.5-\$5M)
- **Questions are due by 20 June 2023 at 2:00 PM. All questions must be submitted in writing to [Kimberly.langkam@maryland.gov](mailto:Kimberly.langkam@maryland.gov)**
- **Bid Due Date: 27 June 2023 at 2:00 PM**
- Teams will have 730 calendar days following award to complete the project, with liquidated damages of \$1,000 per day in overage.
- MBE subcontracting participation is 20% and is a percentage of the total contract value. Proper submission of all forms is critical and will be deemed non-responsive if not submitted.
  - o Refer to Minority Business Enterprise Utilization Procedures - February 5, 2021 for further information.
  - o Waiver requests may be possible and must be completed prior to bid. These cannot be implemented after bid is awarded.
- VSBE subcontracting participation is 5% and is a percentage of the total contract value.
  - o Additional information is available on eMMA.

### CLARIFICATIONS

1. MBE Clarifications:
  - Changes may happen following bid if issues arise (problems with contractors, defaults, etc.) and must go through the Procurement Office

**2. Operations:**

- Greenbrier will reduce capacity during construction of the project to facilitate reduced traffic volume during construction. The park WILL REMAIN OPEN during construction.
- The project is located at the only road into the park and traffic flow will be critical to maintain.
- The Camp Registration offices will be relocated during construction and will not be occupied during renovations.
- A ticket booth will be located at the site and will need to be accessible to any patron, especially during high season between Memorial Day and Labor Day.
- The awarded bidder can work with DGS and DNR to coordinate phasing to ensure traffic patterns and access to the park can be maintained. The project team will be open to timeframes, time of year for construction and any logistics with the awarded bidder.
- DNR will be heavily involved in all site logistics and any disruptions to utilities. The transformer serving the site will require upgrades and may affect power to the site.
- The Visitor's Center will be available for Progress Meetings, on a bi-weekly basis. An on-site trailer is not expected nor required.

NOTE These minutes are a summary of the writer's interpretation of what transpired at the referenced meeting. Please respond to the author in writing within (5) business days if there are any exceptions taken to the items listed above. If there are no exceptions, the minutes will stand as written.

PRE-BID CONFERENCE SIGN - IN SHEET

Tuesday, June 13, 2023, at 11:00 am

P-052-200-002

Charge Station at Greenbrier State Park  
Department of Natural Resources

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Name	Organization	MBE (Y/N)	Bidding as GC or SC	Telephone	E-Mail Address
Chris Elnicki ✓	DGS			410-767-4379	<a href="mailto:chris.elnicki@maryland.gov">chris.elnicki@maryland.gov</a>
Kim Langkam	DGS			410-767-4596	<a href="mailto:kimberly.langkam@maryland.gov">kimberly.langkam@maryland.gov</a>
Bill Reinhardt	Callas Contractors	N	GC	301 739 8400	<a href="mailto:breinhardt@callascontractors.com">breinhardt@callascontractors.com</a>
Belvie Mann	DNR EBC			443-549-2012	<a href="mailto:Belvie.mann@maryland.gov">Belvie.mann@maryland.gov</a> ✓
Joe Itnyre	Borlie Mechanical		SC	301 331 6895	<a href="mailto:jitnyre@borliemechanical.com">jitnyre@borliemechanical.com</a>
Brad Cordell	Borlie Mechanical		SC	717 658 5109	<a href="mailto:BCordell@borliemechanical.com">BCordell@borliemechanical.com</a>
Hunter Parrott	North Point Builders	N	GC	410-477-8541	<a href="mailto:estimating@npbinc.com">estimating@npbinc.com</a>
Stephan Busby	Endeavor Electric	Y	SC	240-237-2417	<a href="mailto:Stephan@endeavorelectricservices.com">Stephan@endeavorelectricservices.com</a>
Chanel Wilcox	DGS	N	N/A	443-340-9408	<a href="mailto:Chanel.Wilcox@maryland.gov">Chanel.Wilcox@maryland.gov</a>
Ryan Riddell	WM Schlosser		GC	301-773-1300	<a href="mailto:bids@wmshlosser.com">bids@wmshlosser.com</a>
Bob Kochera	VAKANTIVE ELEC	N	SC	301 797 8856	<a href="mailto:BKochera@YAHOO.COM">BKochera@YAHOO.COM</a>

**PRE-BID CONFERENCE SIGN - IN SHEET**  
**Tuesday, June 13, 2023, at 11:00 am**  
**P-052-200-002**  
**Charge Station at Greenbrier State Park**  
**Department of Natural Resources**

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Name	Organization	MBE (Y/N)	Bidding as GC or SC	Telephone	E-Mail Address
Jeremy Chinnis	Ziger/Snead Architects	Architect of project		410-576-9131	jchinnis@zigersnead.com
John Brooks	Warwick Contracting	Y	GC	410-705-8173	JohnBrooks@warwickcontracting.com
Timothy Trembly	MPS			240 285 6533	tim.trembly@maryland.gov
Richard Champagne	TECH CONTRACTING Co	NO	GC	410-522-7117	ESTIMATING@TECHCONTRACTING.CO.COM
John Marshall	Mid-Atlantic entry	NO	SC	410 937-1600	John.Marshall@maentry.com
Mike Wilson	Boulevard Contractors	Y	GC	410-356-8060	rtuttle@blvdcontractors.com
Jeremy Hulse	MPS	N		443-571-6771	jeremy.hulse@maryland.gov
John Pickett	Dustin Construction	N	GC	301-810-4320	jpickett@dustinconstruction.com